**August 2017**

**Dear Parents and Carers,**

A warm welcome back to our new school session! It was lovely to see all of our children looking extremely smart in their uniform and raring to go! A very special welcome to our new Primary 1 children and also to the new children who have joined us over the summer holidays. I am confident that they will quickly make new friends and feel like they have been here from Primary 1!

Following our school vision and values we look forward to a productive and busy year, full of achievements and success for all of our children.

Please do not hesitate to contact myself, a member of the senior management team or our school office if you have any questions or queries. Our door is always open!

Yours sincerely,

Mrs Kate Fisher  
Headteacher

**Hareleeshill Clubs:**

Similar to last year we intended to increase the number of extra-curricular clubs that are on offer to our children over the course of the next year in order to ensure a more varied programme at a variety of stages. These will change throughout the year affording all pupils the opportunity to become involved. If your child would like to join any of our clubs, they will receive a permission slip that must be signed by their parent/carer.

**Hareleeshill Parent Council**

Our Parent Council work hard throughout the year to raise funds that benefit all of the children in our school. Parent Council Meetings are a great opportunity to get to know other parents in the school and find out more about what is happening in Hareleeshill.

The first meeting of the year, our Parent Council AGM, will be held on **the 19th of September at 7pm**. All parents are welcome.
School Uniform
Thank you to all our parents for the commitment of ensuring your child has started the school year off looking extremely smart in their full school uniform, they are a credit to their parents and wonderful ambassadors for our school.

Can I just remind parents that **black leggings and jeans are not** part of the school uniform.

Many children have identical items of clothing, therefore could you please ensure that all items of uniform, clothing, lunchboxes and schoolbags are clearly marked with pupils’ names to help with identification. Our Lost Property box can become full very quickly with mislaid items!

All of our pupils experience 2 hours of quality P.E. per week and classes have now been given times for their P.E. day. All pupils should have an appropriate P.E. kit consisting of yellow polo shirt/sports t-shirt, shorts and their indoor trainers.

Hareleeshill Staff
Along with our new pupils, we welcome new members of staff to our school this year. Miss Laura Tremble in P2, Miss Lynsey McNeil P3, Mrs Amy Shirkie P4, Mrs Gemma Bell P6 and Mrs Anne Love ASN.

Water Water Everywhere
Pupils may bring a water bottle to school to drink throughout the day in class and during breaktimes. To avoid accidents, bottles must have a sports lid that can be closed rather than a screw top. As a health promoting school, pupils are only allowed to have water in these bottles and **not juice**.

Fizzy juice and energy drinks are not allowed in school.

Pupil Absence
Please note if you wish to contact the school office, the office is staffed from 8.45am until 4pm each day.

If your child is absent from school you can leave a message on our answering machine and school staff will record these on class registers. Pupils must provide a written note on return to school after an absence. It is essential that parents inform the school of their child’s absence otherwise the school has to follow the absence monitoring protocols as outlined by South Lanarkshire Council. When the school is not able to contact a parent and has not been informed of the reason for their non-attendance at school then the school has to inform the attendance officer and where appropriate social work and the police.

Pupil attendance and latecomings are monitored monthly. If your child’s attendance falls below 90% or latecomings amount to more than 10 you will receive a letter explaining the process outlined by South Lanarkshire Council on the monitoring of pupil absences and the SLC Attendance officer may be asked to provide assistance. The side doors will be closed at 9.05am, if your child arrives after this time they should enter via the front office where they will be given a late card to give their teacher and this will be marked on the register. This process allows your child to order a lunch if their class has already done so.
**Family Holidays**

As an authority we encourage families to take their holidays outwith term time to avoid disruption to your child’s education, however we realise that in some professions this is not possible. Holiday dates will be recorded in the class register as an unauthorized absence in line with South Lanarkshire’s attendance policy and procedures.

**Smile Please!!!!**

John Wilson Photography will be in school on **Wednesday the 6th of September 2017** to take individual, family and class photographs. Pupils should be dressed in full school uniform, including shirt and a tie and their best smile!

**Car Park**

As you know, our school is extremely busy, especially at 9am and 3pm and we appreciate your full co-operation in making sure that the grounds of the school are safe for your children. The beginning of a new school session is always busy as parents and children get to know where to leave their child in the morning and collect them at 3pm. However the first few weeks of this term has been exceptionally busy with several parents making justified complaints about parking, speeding and movement of traffic. I appreciate that parents wish to be with their child in the morning and also may come to school early in the evening to collect them, however if everyone works together and adheres to the ‘rules of the car park’ we will avoid any accidents:

Our car park operates a one way system. By using the one way system and parking only in designated parking bays traffic should not build up and accidents will be avoided. Parents can park in the surrounding streets and then walk the short distance to the school.

The school car park has drop off bays for parents and disabled parking for those drivers with a disabled Permit, (Blue Badge). The drop off bays **ARE NOT** parking bays and therefore cars should not be parked and left unattended in them. This results in disruption to the flow of traffic and causes congestion. The bays are clearly marked and therefore drivers **SHOULD NOT** park their car in between bays and marked spaces.

As you are aware we have a large number of children who come to school in transport provided by South Lanarkshire Council. Drivers should not park in the designated drop off/collection zone, clearly marked, for school transport.

Finally as was previously introduced in the evening when all of the designated parking bays are full then the entrance gates to the car park will be closed and parents will be required to park in the surrounding streets.

I am aware that a large number of parents fully co-operate and work with the school on this ongoing issue and I am extremely grateful for their support. It is a contentious matter for everyone and I endeavor along with other members of the management team to be in and around the car park area every morning and evening to help with the flow of traffic and ensure our children enter and leave the school ground safely. **Thank you for your co-operation**
Communication With Parents

In an effort to ensure consistency when communicating with parents we have detailed below who the point of contact should be for your child’s class from the Senior Management Team.

<table>
<thead>
<tr>
<th>Nursery</th>
<th>Mrs O’Neil</th>
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<tbody>
<tr>
<td>Primary 1</td>
<td>Mrs O’Neil</td>
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<tr>
<td>Primary 2</td>
<td>Miss Semple</td>
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<tr>
<td>Primary 3</td>
<td>Mrs O’Neil</td>
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<td>Primary 4</td>
<td>Miss Semple</td>
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<tr>
<td>Primary 5</td>
<td>Mrs O’Neil</td>
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<tr>
<td>Primary 6</td>
<td>Miss Semple</td>
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<tr>
<td>Primary 7</td>
<td>Miss Semple</td>
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<tr>
<td>Support Classes</td>
<td>Mrs Thomas</td>
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</tbody>
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Minor incidents/concerns regarding your child should be communicated to their class teacher in the first instance either verbally or by letter.

New House System

This year, we have introduced a new ‘House’ system within the school. The purpose of this is to strengthen the community spirit within the school and encourage children to work together to achieve shared goals. All of the children have been allocated a house. Currently, they are lining up in houses rather than classes to come into the school in the morning and after breaks. The children are all working hard to achieve house points and there will be an extra special treat for the winning house at the end of this term. The P7s will soon be campaigning and holding an election for House Captains. The children in the school will be allowed to vote for their preferred candidate. There will be other house activities throughout the year – some of which parents will be invited to. We look forward to sharing this exciting new initiative with you. The houses have been named after local areas and are as follows: Raploch (House colour: red), Millheugh (House colour: blue), Swinhill (House colour: green) Gallowhill (House colour: yellow).

Updated Behaviour System

As you are aware, we have lots of fabulous children in Hareleeshill. We have recently consulted with staff, parents and pupils on our behaviour system and, as a result, have updated it to allow these children to be recognised and rewarded for excellent effort and behaviour. Children start their day on ‘green’ as they did before. However, they can now work towards bronze, silver and gold each day. These achievements will be recorded, acknowledged and rewarded in class, during assemblies and at the end of each term. We have worked with the children and staff to develop a set of expectations for throughout the school. We are currently teaching the children about these so they understand what is expected of them each day. For children who do not adhere to the rules, there is a clear system in place which explains consequences. The children seem very excited about the system and are all motivated to work towards the rewards on offer.

We are also in the process of starting ‘Super Skills Sessions’ on a Friday afternoon. Children will be able to choose a skill to work on for a 6 week block. These are a weekly reward for excellent behaviour and effort. They are due to start on Friday 1st September.
Our School Staff

Headteacher           Mrs Kate Fisher
Acting Depute Headteacher   Mrs Linda Thomas
Acting Depute Headteacher   Miss Jennifer Semple
Depute Headteacher          Mrs Laura O’Neil
Principal Teacher          Ms Cate Wright
Acting Principal Teacher    Mrs Chiara Moscardini-McKenna

Teaching Staff

P1 - Miss Lianne Bell/ Mrs Laura Horne
P2 – Mrs Marion Malley/Miss Laura Tremble
   P1/2/3 – Mrs Theresa Chisholm
   P2/3/4 – Miss Caroline Mooney
P3 – Mrs Anne Jackson/Miss Lynsey McNeil
   P4 – Mrs Amy Shirkie
   P4/5 – Mrs Gail Guthrie
P5 – Mrs Louise Douglas/ Mrs Caroline Rice
P6 – Miss Jennifer Gilchrist/Miss Gemma Bell
   P5/6/7 – Mr Kevin Kearney
   P6/7 – Miss Claire Carswell
   P7 Miss Leanne Barclay

Support Staff

Mrs Linda Crawford
Mrs Eleanor MacLaren
   Miss Karen Coyle
Mrs Denise Jamieson
Mrs Lorraine McIvor
Mrs Lorraine Crozier
Miss Suzanne Lynch
Mrs Elaine Nelson
Mrs Jackie Burn
Mrs Gillian Robertson
Mrs Linda Park
Mrs Lorraine Shanks
Mrs Moira Little
Mrs Dorothy Atkins

Early Years Staff

Mrs Nicola Farrell – Nursery Teacher
Mrs Sharon Wedlock – Teamleader
Mrs Mary Bell/Mrs Kay Jones (job share)
Mrs Louise Wallace
Mrs Anne Harkness

Facilities Staff

Janitor – Mr Derek Gallacher

Kitchen
Mrs Joyce Clelland
Mrs Kim Dempster
Mrs Anne Roe

Cleaning Staff
Mrs Marion Campbell
Mrs Margaret Bulloch
Mrs Morag Hunter
## Contact Details:
It is vital that the information we have for your child is up to date in case of any emergency. Your child has been issued with an annual data check that you should update with any new contact details/phone numbers and return to the school ASAP. It is important that we have a contact number that accepts calls from a withheld number. All school numbers are withheld and sometimes it can be difficult to contact parents as a result of this. If you change your contact numbers throughout the school year please inform the school office immediately.

### School Catering
Hareleeshill has an excellent canteen facility and every effort is made to give the children a nutritious and enjoyable lunch. A lunch is free for P1-3 and costs £1.60 for P4-7. There is a 20p charge if a child wishes milk with their lunch. A copy of the school lunch menu is available on the school website.

**Breakfast Club** – our breakfast club runs every day from 8am-8.50am. Breakfast is served from 8am-8.30am

### Super Snacks!
As a Health Promoting School we encourage our pupils to bring healthy snacks for interval.

If your child requires a special diet or has any food intolerances please contact the school office and we will liaise with our facilities staff to ensure they receive suitable meals during school lunches.

### Our School Website
**http://hareleeshill-pri.s-lanark.sch.uk**
Our school website continues to be a success however we would like to encourage more parents to visit our website. We are in the process of updating the website with all of the new classes and photographic permissions slips have been sent out along with the annual data checks.

### You said, we listened
As part of our ongoing consultation with parents, we would like to find out your views and opinions that you, as parents, may have with regards to our ongoing improvement. Simply tear off the slip below and give to your child to hand in to the school office.

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I suggest.........